



WEST DEAN PARISH COUNCIL

Jo Miles

Clerk to the Council

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GOVERNANCE & SCRUTINY COMMITTEE AGENDA

Date Issued: 16/07/2026

To Members of Governance & Scrutiny Committee

Dear Councillor and Committee Member

I summon all members to attend a meeting of the Governance & Scrutiny Committee to be held on Tuesday 21st July 2026 at 11.30am at The West Dean Centre, High Street, Bream.

Yours sincerely

J Miles

Jo Miles

Clerk

	<u>Governance & Scrutiny Committee</u>
1	Apologies To receive any apologies
2	Declaration of Interest To receive any declarations of interest
3	Minutes of the last meeting To agree the minutes of the meeting held on 17 th March 2026
4	Climate and Biodiversity Emergencies Committee Terms of Reference To discuss changes to the Climate and Biodiversity Emergencies Committee Terms of Reference
5	Scrutiny & Review of Council Policies & Procedures
5.1	To approve the following new Policies for Full Council resolution at the July Council Meeting: • Large Projects Policy • VASs Policy • Biodiversity Policy • Probationary Policy • Freedom Of Information Policy
5.2	To approve the amendments to following policies for Full Council resolution at the July Council Meeting: ▪ Standing Orders v4 ▪ Data Protection Policy ▪ Dignity at Work Policy ▪ Document Retention Policy ▪ Financial Regulations Policy ▪ Absence Management Policy ▪ Disciplinary Policy
5.3	To approve the following policies for Full Council resolution at the July Council Meeting: ▪ Code of Conduct • Complaints Policy & Procedure ▪ Community Engagement & Communication Policy

	▪ Equality & Diversity Policy ▪ Financial & Management Risk Assessment ▪ Safeguarding Policy ▪ Health & Safety Policy ▪ Whistleblowing Policy ▪ Grievance Policy & Procedure ▪ Scheme of Delegation ▪ Publication Scheme ▪ Grants Policy ▪ Acceptable Email Use Policy ▪ Basil Whittington Award Policy vr 3 ▪ CCTV Policy DPC ▪ Councillor Introduction Guide vr 3 ▪ Performance Management Policy ▪ Register of Interests vr 2 ▪ Social Media Policy ▪ Subject Access Request Letter vr 2 ▪ Training & Development Policy vr 2
6	Date of the Next Meeting The next meeting is scheduled for Tuesday 15th September 2026 at 11.30am.