



WEST DEAN PARISH COUNCIL

Jo Miles
Clerk to the Council
Tel. Parish Office: 01594 564484 (9.00am – 3.00pm
Mon-Thur & 9am-1pm Fri)
Email: admin@westdeanpc.org.uk
Web site: www.westdeanpc.org.uk

Phil Holland
Deputy Clerk

Parish Office
West Dean Centre
High Street
Bream
Glos.
GL15 6JW

GOVERNANCE & SCRUTINY COMMITTEE AGENDA

Members of Governance & Scrutiny Committee

Dear Councillor and Committee Member

I summon all members to attend a meeting of the Governance & Scrutiny Committee to be held on Tuesday 17th March 2026 at 11.30am at Silkencrest, High Street, Bream, GL15 6JF (this is Cllr Francis home address as we are meeting here due to her recent operation)

Yours sincerely

J Miles

Jo Miles

Clerk

	<u>Governance & Scrutiny Committee</u>
1	Apologies To receive any apologies
2	Declaration of Interest To receive any declarations of interest
3	Minutes of the last meeting To agree the minutes of the meeting held on 20 th January 2026
4	Scrutiny & Review of Council Policies & Procedures
4.1	To review and approve the following policies for Full Council resolution at the January Full Council Meeting: ▪ Capability Procedure vr1 ▪ Conflict of Interests Policy & Procedure vr1 ▪ Councillor Co-Option Policy & Procedure vr1 ▪ Member Absence and Apologies Policy vr1 ▪ Privacy Notice vr1 ▪ Probationary Policy and Procedure vr1
5	New Policy Requirements
5.1	To discuss the need for a Project Initiation Policy
5.2	To discuss the new VAS Policy & Procedure.
5.3	To discuss the new Risk Management Policy – to be used in conjunction with the Risk Management Schedule (which will need updating for May's meeting)
6	Date of the Next Meeting The next meeting is scheduled for Tuesday 19 th May 2026 at 11.30am.