



WEST DEAN CENTRE MANAGEMENT COMMITTEE

Kim Carpenter
Clerk to the Council

Phil Holland
Deputy Clerk

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Minutes of West Dean Management Committee held on Tuesday 16th August 2022 at the West Dean Centre, Bream at 7.00pm.

Present: Cllr McGuinness – Chair of West Dean Centre Management Committee, Cllr P Dunford, Cllr Gayler,
P Holland – Deputy Clerk/Administrator

1. Apologies:

Cllr Dale, Cllr Francis, Cllr Evans
Pam – Forest Pulse, Alwyn – Flower Arranging, J Phelps – Family History Society, A Sargent – Bream Ladies Tuesday Group, M Kidby – Bream Gardening Society and H Lee – Fitness Classes.

2. Declarations of Interest

None

3. Adoption of Minutes of West Dean Management Committee Meeting AGM held on 14th June 2022

The minutes were accepted as accurate.

4. Terms of Reference review.

After some discussion it was agreed that no changes were necessary.

ACTION The Terms of Reference need to be presented at the next Governance Committee Meeting.

5. Financial Matters - Income/expenditure for July/August

The Monthly Income and Expenditure were reviewed and signed.

6. Date of next meeting.

Date of next meeting confirmed as 15th November 2022

Meeting ended at 7.25pm