

WEST DEAN PARISH COUNCIL

Kim Carpenter
Clerk to the Council

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To Members of West Dean Parish Council Governance Committee

Dear Councillor

GOVERNANCE COMMITTEE

There will be a meeting of West Dean Parish Council Governance Committee on Tuesday 15th March 2022 at 11:00 am in the Eales & Gosling Room of the West Dean Centre.

Yours sincerely



Kim Carpenter
Clerk

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of Previous Meeting 8th February 2022**
Attached
4. **Review of Council Procedures and Documents**

The following documents will be discussed and worked through as final versions in preparation for full council on 30th March 2022.

- i) Co-option of Parish Councillor
- ii) Election's procedure – review of requirements
- ii) Review timescales for all approved documents

Draft copies of documents attached

5. Council Committees

- i. Update on the review of terms of reference for all committees
 - TOR Amenities - pending
 - TOR Youth - pending

6. Date of the Next Meeting