



WEST DEAN PARISH COUNCIL

Dave Kent
Clerk to the Council

Kim Carpenter
Deputy Clerk

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COUNCIL AGENDA

22nd July 2021

I summon all members to attend a meeting of West Dean Parish Council to be held on Wednesday 28th July 2021 at the West Dean Centre, Bream.

Covid Restrictions no longer apply, but all attending are requested to observe social distancing and to wear masks if possible. Questions for the Council from members of the public should be submitted to the Council in advance or at the Public Forum by members on the public attending the meeting.

Please note that interventions during the formal business of the meeting will not be permitted.

PLEASE NOTE THAT THIS MEETING MAY BE AUDIO AND VIDEO RECORDED

Yours sincerely

Dave Kent
Clerk

PUBLIC FORUM

1. Council formal business

1.1 Apologies

1.2 Declarations of Interest

1.3 Minutes of the Previous Meeting – Council to confirm and authorise for signature the minutes of the meeting held on 30th June 2021

Attachment 1.3 Minutes 30th June 2021

1.4 Co-option of ward Councillor for the Bream ward

Council to hear expressions of interest from members of the public and to co-opt a member. Those expressing an interest will be requested to leave the council chamber while any voting takes place.

1.5 Recruitment of Parish Janitor/Caretaker

To set up a process for the appointment of a postholder.

Attachment 1.5 Janitor/Caretaker Recruitment

2. Items for discussion and decision

2.1 Coronavirus Emergency

To consider any matter requiring Council decisions in respect of the Covid 19 emergency

2.2 Finance and Staffing

i) To authorise June 2021 electronic payments

Attachment 2.2 i) Electronic payments June 2021 for approval

ii) To appoint 2 electronic signatories for July electronic payments.

iii) To note that a Financial Inspection was carried out by AM and PD on 28th July 2021.

A report will be presented at the meeting

iv) To nominate 2 Councillors to conduct the August inspection.

v) Staff Appraisals

To note that Staff appraisals are due and to delegate powers to conduct them to the Finance & Staffing Committee

2.3 Dean Forest Greenway

To note a progress report in the Clerk's Report

2.4 Climate Emergency/Village Veg Report

To receive a verbal report

2.5 Highways and Road Traffic Issues

To receive a verbal report

2.6 Yorkley Court Farm

To consider any matters in respect of planning, planning enforcement, footpaths, or other matters.

2.7 Governance

To consider any issue relating to Council's committees or policies. To note the minutes of the Governance Committee of 20th July 2021.

Attachment 2.7 Governance Meeting Minutes 20th July 2021

2.8 Planning

To receive the minutes of Committee meetings held on 6th and 20th July 2021

Attachment 2.8 i) Planning Committee Meeting Minutes 6th July 2021

Attachment 2.8 ii) Planning Committee Meeting Minutes 20th July 2021

To consider the following appeal:

We have recently formed a Cross Parish Communication Group, currently this consists of 13 parishes who meet monthly by Zoom. The FODDC have voted to look again at the 'Preferred option' of a new town in the Forest of Dean District as part of the planning of the new Local plan. Conversations have been had with district councillors and the views expressed in the meeting amount to a fresh start on the LP process. They also express a willingness to develop the local plan in conjunction with parish councils rather than the parishes being dictated to from an inflexible planning system. As we move through this process we will be at the forefront and a touchstone for development of housing and infrastructure in our parishes. This is a formal request for your Parish to join the Cross Parish Communications Group to help develop our parishes. Please can you let me know whether your council would like to participate and if so nominate an attendee.

John Francis (Chair Churcham Parish & Cross Parish Communication Group)

2.9 Youth Provision

To note the minutes of a meeting held 17th July 2021

Attachment 2.9 Youth Provision meeting

2.10 Web site/Face Book Page

To consider issues relating to the format and timely updating of Council web and social media presence.

2.11 Five Acres Project Board

To note an item in the Clerk's Report

2.12 Newsletter

Council to consider distribution of the Parish Newsletter

2.13 Welcome Back Fund

To receive a Councillor's report on making use of the District Council fund for supporting local community centres and activities at the end of the lockdown period, and to seek further funding from the Parish Council.

2.14 Chairman's Items

If required

3. Items for information - Councillors to Receive and Note

3.1 Forest Edge South Neighbourhood Development Plan

To receive a report.

Attachment 3.1 NDP Report

3.2 Clerk's Report

To note

Attachment 3. 2 Clerk's Report

3.3 Deputy Clerk

To note

Attachment 3.3 Deputy Clerk's Report

4. FORTHCOMING DATES AND MEETINGS

Please note that these meetings will be face to face meetings under Covid restrictions applicable at the time.

Tuesday 3rd August 2021 5.00 pm – Planning Committee

Tuesday 17th August 2021 – Planning Committee

Wednesday 25th August 2021 – Parish Council Meeting

THIS MEETING MAY BE RECORDED – AUDIO AND VIDEO