



WEST DEAN PARISH COUNCIL

Dave Kent
Clerk to the Council

Clive Hooper (Locum)
Deputy Clerk

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COUNCIL AGENDA

22nd April 2021

I summon all members to attend the on-line Meeting of West Dean Parish Council to be held on Wednesday 28th April 2021.

This meeting will be open to a maximum of 15 members of the public. Any member of the public wishing to attend must provide details of contact telephone and email address to the Clerk by 2.00 pm on the day of the meeting. The first 15 applicants only will be provided with access to the on-line meeting. Members of the public may submit written statements which may be considered (but not debated) by Council. Such statements must be sent by email to the Clerk by 2.00pm on Monday 26th April 2021. Please note that interventions during the formal business of the meeting will not be permitted.

PLEASE NOTE THAT THIS MEETING MAY BE AUDIO OR VIDEO RECORDED

Yours sincerely

Dave Kent
Clerk

PUBLIC FORUM

1. Council formal business

1.1 Apologies

1.2 Declarations of Interest

1.3 Minutes of the Previous Meeting – Council to confirm and authorise for signature the minutes of the meeting held on 31st March 2021
Attachment 1.3 Minutes 31st March 2021

2. Items for discussion and decision

2.1 Coronavirus Emergency

To consider any matter requiring Council decisions in respect of the Covid 19 emergency

i) Annual Parish Meeting – to set date and format of meeting

Attachment 3.3 Clerk's Notes

ii) Future Council meeting – to consider format of future Council Meetings

iii) To consider the progress in the re-opening of the West Dean Centre

2.2 Finance and Staffing

i) To authorise April 2021 electronic payments

Attachment 2.2 i) Electronic payments April 2021 for approval

- ii) To appoint 2 electronic signatories for April electronic payments.
- iii) To note the on-line Financial Inspection carried out by SF and SD on 22nd April 2021.

Attachment

- iv) To nominate Councillors to conduct the May inspection.
- v) To approve the registration of the new Deputy Clerk to the Local Government Pension Scheme.
- vi) To note the attached induction programme for the new Deputy Clerk

Attachment 2.2 vi) Deputy Clerk Induction Programme

- vii) To initiate the summer grant awards.

Attachment 3.3 Clerk's Notes

- viii) To note the annual Audit inspection.

Attachment 3.3 Clerks Notes

2.3 Dean Forest Greenway

To approve expenditure of £7,282.80 for the necessary bat ecological survey, planning work, and associated works

To receive a report on Funding bids and the notes from a meeting on 22nd April 2021.

To approve the conditions for a £55,000 grant from the District Council for the project.

To note the submission of a bid to the District Council for £1.6 million from the Government 'Levelling Up' fund.

Attachment 2.3 i) Dean Forest Greenway Terms and Conditions for FODDC grant

Attachment 2.3 ii) Dean Forest Greenway expression of interest – Levelling Up funding

Attachment 2.3 i) Dean Forest Greenway Notes of meeting 22nd April 2021

2.4 Climate Emergency/Village Veg Report

No report this month

2.5 Speed Management (if required)

2.6 Governance

To consider the minutes of the Committee meeting held 15th April 2021 in respect of:

- i) Formation of Climate Change Committee
- ii) Consideration of amendments to standing orders
- iii) Consideration of amendments to Code of Conduct
- iv) Other matters arising

Attachment 2.6 Draft Minutes Governance Committee

2.7 Planning

Consideration of amendments to the Committee protocols in the light of the emergence from Covid restrictions

2.8 Web site/Face Book Page

To consider issues relating to the format and timely updating of Council web and social media presence.

2.9 Chairman's Items

If required

3. Items for information - Councillors to Receive and Note

3.1 Forest Edge South (formerly Pillowell) Neighbourhood Development Plan

To receive a report.

Attachment 3.1 NDP Report

3.2 Gentian Grant Awards

To note that the awards funded by Gentian Developments for the benefit of the Bream community have now been made. Parish Councillors SF, SC and AS, with P Hiatt from FODDC and the Clerk, have worked with Gentian Developments to allocate £10,000 to organisations in Bream.

Attachment 3.3 Gentian Awards

3.3 Clerk's Report

To note

Attachment 3.3 Clerk's Report

3.4 Deputy Clerk

To note

Attachment 3.4 Deputy Clerk's Report

4. FORTHCOMING DATES AND MEETINGS

To be decided – Finance & Staffing Committee

To be decided - Governance Committee

Wednesday 26th May 2021 – 7.00 pm Annual Parish Council Meeting – Expected to be a physical meeting at the West Dean Centre under current Covid restrictions

Annual Parish Assembly: to be arranged at a date and in a format to be decided at this meeting

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