



WEST DEAN PARISH COUNCIL

Dave Kent
Clerk to the Council

Clive Hooper (Locum)
Deputy Clerk

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COUNCIL AGENDA

18th June 2020

I summon all members to attend the on-line Annual Meeting of West Dean Parish Council to be held on Wednesday 24th June 2020.

This meeting will be open to a maximum of 3 members of the public. Any member of the public wishing to attend must provide details of contact telephone and email address to the Clerk by 2.00 pm on the day of the meeting. The first 3 applicants only will be provided with access to the on-line meeting. Members of the public may submit written statements which may be considered (but not debated) by Council. Such statements must be sent by email to the Clerk by 2.00pm on Monday 19th May. Please note that there will be no Public Forum, and that interventions from the public will not be permitted.

PLEASE NOTE THAT THIS MEETING MAY BE AUDIO OR VIDEO RECORDED

Yours sincerely

Dave Kent
Clerk

THERE WILL BE NO PUBLIC FORUM

1. Council formal business

1.1 Apologies

1.2 Declarations of Interest

1.3 Minutes of the Previous Meeting – Council to confirm and authorise for signature the minutes of the meeting held on 27th May 2020 - *Attachment 1.3*

1.4 To review the conduct of emergency protocol for on-line Council meetings and to consider any changes required.

Attachment 1.4 Emergency Protocol

2. Items for discussion and decision

2.1 Coronavirus Emergency

To receive reports on community action

To consider any other matter requiring Council approval in respect of the Covid 19 emergency

Attachment 2.1 To be circulated before the meeting

2.2 Finance and Staffing

- i) To note the implementation of the EDGE finance system
- ii) To note the minutes of the Finance & Staffing Committee meeting 11th June 2020.
Attachment 2.2 ii) F & S Minutes 11th June 2020
- iii) To agree the June 2020 payment schedule and credit card transactions
Attachment 2.2 iii) Payment Schedule
- iv) To appoint 2 signatories for June electronic payments.
- v) To appoint two councillors to conduct the July 2020 Financial Inspections.
- vi) Council to consider the recommendations of the Finance & Staffing Committee in respect of summer grant awards

- i) To consider carrying forward grant underspend from 2019-20 of £4,650
- ii) To consider the awards as recommended
- iii) To consider approving an overspend of the 6 monthly grant award budget to allow a balance of £15,041 for the winter 2020 awards

Attachment 2.2 vi) Grant award recommendations

- vii) Council to consider the recommendations of the Finance & Staffing Committee in respect of increasing the allocated budget to £4,500.00 pa for the repair/replacement of the fence at Crow Ash Park and thus to develop a rolling plan for this work over the next few years within this budget.
- viii) To consider the single tender received for the refurbishment of Council-owned ex-BT telephone kiosks.
- ix) To approve the recommendation from the Finance & Staffing Committee that the Clerk negotiates an in-house training course based on the GAPTA 'Being a Better Councillor' course, for new councillors and longer term councillors who may wish to attend.
- x) To confirm the recommendation that staff appraisals are postponed until after the covid 19 emergency is over.

2.3 Climate Emergency/Village Veg Report

Council to note the attached report.

Attachment 2.3 Climate Emergency Report/Village Veg Report

2.4 Clements End Public Safety Issue

Council to receive a verbal report

2.5 Planning Enforcement

Council to consider issues at Yorkley, Clements End, Whitecroft and Sling following the lack of progress in enforcement matters

Verbal Report

2.6 Yorkley Court Farm

Council to consider any action in the light of the lack of development of a programme for the dispersal of Solar Farm S106 moneys for the benefit of the local Community.

2.7. Stowe Quarry, Newland Parish

Council to continue to support Newland Parish Council over several years in their objection to planning application 17/0122/FDMAJM for the expansion of Stowe Hill quarry which is due to be determined at the GCC planning committee on 9 July.

Attachment 2.7 Stowe Quarry

2.8 Chairman's Items

Verbal report.

3. Items for information - Councillors to Receive and Note

3.1 Forest Edge South (formerly Pillowell) Neighbourhood Development Plan

To receive a report.

Attachment 3.1 NDP Report

3.2 Planning Committee

To note recent observations on planning applications submitted to the District Council under delegated powers

Attachment 3.2 Planning Committee Report

3.3 Dean Forest Greenway (Multi Use Track Lydney to Parkend)

To receive a report on progress

Attachment 3.3 Dean Forest Greenway Report

3.4 Clerk's Report

Attachment 3.4 Clerk's Report

3.5 Deputy Clerk

To receive a report from the Deputy Clerk

Attachment 3.5 Deputy Clerk's Report

4. FORTHCOMING DATES AND MEETINGS June 2020

Wednesday 29th July 2020 – 7.00 pm Parish Council Meeting – Expected to be on-line

Annual Parish Assembly: to be arranged when safe and legal to do so

THIS MEETING MAY BE RECORDED – AUDIO OR VIDEO