



WEST DEAN PARISH COUNCIL

Clerk to the Council Phil Jones
Deputy Clerk

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COUNCIL MINUTES

622

Meeting Date: 29th January 2020

Location: West Dean Centre, Bream

PUBLIC FORUM

Sharon Freeman gave an introduction to Greenways and report from Greenways relating to the Multi Use Track. Solar farm non distribution of solar money, allocation of funds to community projects mechanism not set up, by July 2020 approx. £45,000 in 'pot'. Slimbridge PC have had similar experience of such funds. Little progress so far, meeting held in November, legal advisor still favours a simple process.

Elaine Highfield (EH) – Traffic survey carried out by Forest South NDP, Stagecoach did little impact assessment only in Coleford, Lydney and Cinderford, 1400 surveys received, sad stories on impact of changes, people are worried that if they go out, they won't be able to get back home. So many people want a bus to go to the train station, GCC survey out at present. It was agreed that a presentation is made to the next Council meeting.

Paul Hiett provided update from Tim Gwilliam, now holding monthly surgeries in Berry Hill, Meeting arranged shortly to discuss Age concern.

Paul Hiett - FoDDC budget out for consultation, Culture strategy being discussed, met with NHS update on new hospital and what was going to happen with the current hospitals and community transport, in particular, integration with hospitals. Asked for some provision for maternity services. Bed numbers were pressed. Following his resignation, a thank you was made to Paul for being chairman of the Council and his contribution as a Parish Councillor for many years. Paul is now the portfolio holder for communities, encompasses regeneration including Five Acres.

Paul Hiett – put a marker down for the proposed Sports Club VE Day celebrations in Bream all under 11's invited, day long, later for adults. Looking for funding to kick start, support from WDPC, GCC £1,000 for young people may be available.

1. Council formal business

Present:

WDPC COUNCILLORS: B.Freshwater (BF), B.Evans (BE), C.Smith (CS), P.Dunford (PD), A.Grant (AG), B.Gayler (BG), S.Francis (SF), S.Crick (SC), J.Richmond (JR), A.Moore (AM).
P Jones (Deputy Clerk) (PJ) in attendance.

COUNTY COUNCILLOR: R.Boyles (RB)

DISTRICT COUNCILLOR: P.Hiett (PH)

1. COUNCIL FORMAL BUSINESS

1.1 To Appoint a Chairman of the Parish Council from West Dean Parish Councillors following the resignation of the current Chairman on 4th January 2020. Bob Freshwater nominated by BE and seconded by BG. Bob happy to chair meetings but does not want to represent the Council all the time, will want others to share the load. Bob was unanimously elected.

As Bob was Deputy Chairman a replacement was asked for, Alan Grant proposed by SF and seconded by PD. Alan Grant unanimously elected as Deputy Chairman.

1.2 Apologies: D.Oliver, M Costley, T.Gwilliam, R.Leppington.

1.3 Chairman's Announcement: None

1.4 Declarations of Interest: None

1.5 Minutes of the Previous Meeting – Council **to confirm and sign** the minutes of the meeting held on Wednesday 27th November 2019: Reviewed, agreed and signed.

2. Items for discussion and decision

2.1 Yorkley Court Farm

Standard Agenda item – Update from the recent meeting held on the 14th November 2019, at the Forest of Dean District Council, to progress the Community Interest Company relating to the s106 monies from the Solar Farm:

AM - Solar farm, Community Interest Company, draft terms presented at November meeting, several issues raised, need to discuss with Forest of Dean District Council (FoDDC) a better solution, very incomplete, not fit for purpose. , AM and AG suggest a meeting with FoDDC to discuss issues once Helen Blundell has fully studied the documents.

On the Farm, a lot of communication, legal proceedings pending, unable to provide details, has now asked for metadata due end of January. Three footpaths unpassable have been reported to PROW officer.

2.8 Multi Use Track (MUT)

Situation update on Greenways. RB keen to get involved to help with the MUT. Important to get the Local Enterprise Partnership (LEP) involved, they are keen to get several projects to support in the FOD, in particular transport ones, especially green ones.

2.2 Finance and Staffing

- i) To note the December 2019 payment and credit card transactions schedule delegated to P.Hiett and J.Richmond to authorise: Authorised and payed.
- ii) To agree the January 2020 payment schedule and credit card transactions: Payments agreed and signed by the Chairman.
- iii) To appoint 2 signatories for January electronic payments: Peter Dunford, Jim Richmond.
- iv) January Financial inspection delayed until 30th January - To be carried out by AG and BF, the outcome of the inspection will be reported to the February Council meeting.
- v) To appoint two councillors to conduct the February 2020 Financial Inspection. Clare Smith and Bill Gayler.

2.3 Parish Newsletter

To consider what action to take in respect of the Parish Newsletter, following the withdrawal of the offer from BG to edit the Newsletter on health grounds:

It was agreed that the Newsletter is not a priority at present, but need to ensure grant recipients are publicised on the website, Facebook page and newspaper. It is likely we will need to start again. Agreed to leave this until March meeting.

2.4 Speed Camera Project

Verbal report by J Richmond. This item will be on the agenda for the March meeting where draft terms of reference will be presented.

2.5 Climate Emergency

Update Report on Climate Emergency and initiatives – A.Moore – *Attachment 2.5i*
Feedback from events in Yorkley, 11th March event in Bream.

Proposed we put aside £200 for Bream event, PD seconded by CS, passed.

Bringing together two things, target people to see if they would be willing to get involved and possibly grow food in their garden “Village Veg”.

2.6 Proposed Development at the Former Pin Factory, Whitecroft

Situation update to be provided if available. No Update.

2.7 Five Acres

Situation update to be provided if available. No Update

2.9 Youth Services

Situation update if available. No Update.

2.10 Ward Councillor Vacancies

To agree the co-option process for three Councillor Casual Vacancies.

TO CONSIDER, AND IF SO AGREE, TO RESOLVE that under Schedule 12a of the 1972 Local Government Act as amended, the public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in schedule 12A of the said act. The public minutes will not include this agenda item.

Councillors agreed to exclude the public from this part of the meeting.

2.11 Update on the recruitment of Clerk and Deputy Clerk.

2.12 Chairman’s Items: No Report

3. Items for information - Councillors to Receive and Note

3.1 Forest Edge South (formerly Pillowell) Neighbourhood Development Plan

Progress updated in public open forum provided by EH. Situation update if available. It was agreed that a presentation is made to the next Council meeting on the transport survey carried out.

3.2 Planning Committee

To receive minutes of the meetings of 3rd and 17th December 2019 and 7th and 21st January 2020

3.2 i) *Planning Minutes 19th November 2019*

3.2 ii) *Planning Minutes 3rd December 2019*

3.2 iii) *Planning Minutes 7th January 2020*

3.2 iv) *Planning Minutes 21st January 2020*

All accepted and noted on-block.

3.3 Highways Issues Report

A meeting with GCC Highways is arranged for 29th January 2020, Highways Issue Spreadsheet following 26th November meeting - *Attachment 3.3 Highways*: Progress on outstanding items noted.

Meeting closed at: 21.40hrs.